

# **Terms and conditions of the Solaris Equipment Funding (SEF) call under SciMat PRA in the strategic program Excellence Initiative at the Jagiellonian University in the academic year 2020/2021**

## I. Definitions

For the purposes of these terms and conditions, the following definitions are adopted:

1. ID.UJ - the Excellence Initiative program at the Jagiellonian University.
2. JU – the Jagiellonian University.
3. SciMat PRA - the SciMat Priority Research Area specified in the application of the Jagiellonian University in the competition "Excellence Initiative - Research University".
4. Regulations – the present terms and conditions of the *equipment funding* competition within SciMat PRA in the strategic program Excellence Initiative at the Jagiellonian University in the year 2020.
5. Competition - the *equipment funding* call under SciMat PRA in the Strategic Program Excellence Initiative at the Jagiellonian University in the year 2020, in accordance with the present terms and conditions.
6. Equipment funding - financial resources intended for the purchase, service or repair of research equipment, awarded in a competition procedure in accordance with the present regulations.
7. SOLARIS – Solaris National Synchrotron Radiation Centre, a JU non-faculty unit.
8. Application - an application form containing a description of the research project and expected research results and the forms of their dissemination, in accordance with the criteria set out in the equipment funding call and these regulations.
9. Applicant - an employee of the Solaris Scientific Department, holding at least a PhD degree, submitting a project under the equipment funding competition in accordance with these regulations.
10. Project manager – an applicant whose application was qualified for financing as a result of the competition procedure.

## II. General rules

1. Financial resources for the implementation of the equipment funding come from the budget of SciMat PRA under the ID.UJ.
2. The financial resources referred to in para. 1, are granted on the basis of submitted applications and may only be used to finance or co-finance the repair of research equipment.
3. The maximum duration of expenditure for an equipment funding is 9 months from the time it is financed.
4. Qualification of applications for funding in the equipment funding call and acceptance of reports on the implementation of this project is carried out by the Committee for the evaluation of applications. The Committee consists of: a member of the SciMat PRA Executive Team authorized by the SciMat PRA Coordinator, the director of Solaris, the director of the Solaris Scientific Department and 2 research staff members thereof, with at least a PhD degree, that cannot take part in the present competition.
5. The decisions of the Committee may not be appealed against.

## III. Conditions for entering the competition

1. The maximum amount awarded for a single application in the competition may not exceed PLN 50,000.
2. Projects financed from other sources or applying for financing from other sources may not be submitted to the competition.

3. It is allowed to co-finance the application from other sources, not related to SciMat PRA.
4. An applicant may submit only one application in the present call.
5. The completed application with attachments should be submitted in electronic form to the address indicated in the competition announcement and within the time limit specified in this announcement.
6. The application form is attached as Appendix 1 to these regulations.

#### IV. The method and criteria for the evaluation of applications

1. Only applications that meet formal criteria can be qualified for evaluation.
2. An application may be eligible for funding that concerns research equipment used in at least one of the following main research domains defined in the SciMat PRA strategy (nanomaterials, materials related to energy generation and storage, materials for biotechnology and medicine, new theoretical models and mathematical tools supported by the advancement of information technology).
3. During the substantive evaluation of applications, the following criteria are taken into account:
  - a. the applicant's academic achievements (max. 30 points), which include:
    - i. to the ten most important publications from the last 5 years (max. 20 points),
    - ii. research projects carried out in the last 5 years in which the applicant acted as the principal investigator (max. 10 points),
  - b. research works planned with the use of the equipment proposed in the project (max. 30 points),
  - c. the degree of accordance of the planned research work with the use of the equipment funding applied for in the areas of research domains indicated in the SciMat PRA strategy (max. 20 points).
  - d. validity of the budget in relation to the research work carried out with the use of the equipment applied for in the project (max. 20 points).
4. The maximum number of points that can be obtained by an application is 100.

#### V. Outcome of the call

1. Based on the assessment of applications and the number of points awarded, the Commission prepares a ranking list that will be published on the webpage [id.uj.edu.pl](http://id.uj.edu.pl) and the subdomain SciMat PRA.
2. Funding is awarded to no more than the 2 best-ranked projects in any given year.
3. The competition results are determined no later than 30 days from the deadline for submitting applications.

#### VI. Expenditure and method of accounting for the allocated funds

1. The funds awarded in the competition are spent in accordance with the rules in force at the Jagiellonian University. In particular, all financial documents must be signed by the SciMat PRA Coordinator or a member of the SciMat PRA Executive Team authorized by him.
2. Financing of the project ends within 9 months from the moment of granting the grant. The awarded funds must be used by this date. After its expiry, the disbursement of unused funds is suspended.

#### VII. Reporting rules and the method of settling funds

1. The project manager shall submit an electronic financial and substantive report on the implementation of the project (Annex 2 to these Regulations) within 30 days from the date

- of completion of the research project.
2. The project implementation shall be assessed by the Commission.
  3. The evaluation of the project implementation affects the possibility of the project manager obtaining funding in subsequent competitions under SciMat PRA.

#### VIII. Information on the processing of personal data

According to Art. 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (general regulation on data protection , hereinafter: "GRDP") the Jagiellonian University informs that:

- 1) The administrator of the Applicants' personal data is the Jagiellonian University, ul. Gołębia 24, 31-007 Kraków, represented by the Rector of the Jagiellonian University.
- 2) The Jagiellonian University has appointed the Data Protection Officer, ul. Gołębia 24, 30-007 Kraków, room no. 5. Contact with the Inspector is possible by e-mail: [iod@uj.edu.pl](mailto:iod@uj.edu.pl) or by calling 12 663 12 25, from Monday to Friday, from 8:00 am: 00:00 to 15:00.
- 3) Applicants' personal data will be processed:
  - a. in the case of all Applicants - in order to organize, conduct a competition on the basis of these regulations and announce the results of this competition (hereinafter: the "Competition") pursuant to Art. 6 sec. 1 lit. f RODO - i.e. in the performance of the Administrator's legitimate interest in selecting the winner in the competition organized;
  - b. in the case of project managers - in order to fulfill the legal obligations imposed on the Organizer, including in particular tax obligations, i.e. pursuant to art. 6 sec. 1 lit. c GRDP.
- 4) Providing personal data by Applicants is voluntary, but necessary to participate in the Competition. The consequence of not providing personal data will be the inability to participate in the Competition. In the case of project managers referred to in point 3 lit. b above, providing the data is a legal obligation, and failure to do so will make it impossible to reward this person.
- 5) The personal data of the Applicants / project managers will be posted on the University's website and may also be posted on the University's social media. These data may also be made available to authorized state authorities, in particular to the extent to which these authorities are entitled to verify the fulfillment of legal obligations imposed on the Organizer.
- 6) Personal data of Applicants / project managers will not be transferred to third countries (outside the European Economic Area) or to international organizations.
- 7) Personal data of the Applicants referred to in point 3 lit. a above, will be processed until the Competition is resolved and information about its decision is provided, and then until the claims that may arise from the Competition are time-barred. Personal data of the project managers referred to in point 3 lit. b above, will be processed for the period provided for by tax regulations, and then for archival purposes in accordance with the relevant provisions of law.
- 8) The applicant / project manager has the right to: obtain information on the processing of personal data and rights under the GRDP, access and rectify their data, as well as the right to delete personal data from the administrator's files (unless further processing is necessary for performance of a legal obligation or to establish, assert or defend claims), and the right to limit processing, data transfer, object to processing - in the cases and under the conditions specified in the GRDP.
- 9) Personal data of Applicants / project managers will not be subject to automatic decision making or profiling.
- 10) The applicant / project manager has the right to lodge a complaint with the President of

the Office for Personal Data Protection if it is found that the processing of his personal data violates the provisions of the GRDP.

#### IX. Final Provisions

1. The applicant declares that he accepts the content of these regulations and undertakes to comply with the provisions contained therein, under pain of losing the right to apply for funding under the equipment funding competition.
2. In matters not regulated in the regulations, the internal regulations in force at the Jagiellonian University, including those within the IDUJ, apply.
3. The Regulations come into force upon signing.