

Terms and conditions of the Maintenance Services Financing call under SciMat PRA in the strategic program Excellence Initiative at the Jagiellonian University in the academic year 2020/2021

I. Definitions

For the purposes of these terms and conditions, the following definitions are adopted:

1. ID.UJ - the Excellence Initiative program at the Jagiellonian University.
2. JU – the Jagiellonian University.
3. SciMat PRA - the SciMat Priority Research Area specified in the application of the Jagiellonian University in the competition "Excellence Initiative - Research University".
4. Regulations – the present terms and conditions of the *maintenance services financing* competition within SciMat PRA in the strategic program Excellence Initiative at the Jagiellonian University in the year 2020.
5. Competition - the *maintenance services financing* call under SciMat PRA in the Strategic Program Excellence Initiative at the Jagiellonian University in the year 2020, in accordance with the present terms and conditions.
6. Maintenance services financing - financial resources intended for the maintenance services and repair of research equipment, awarded in a competition procedure in accordance with the present regulations.
7. Faculty – the JU Chemistry Faculty.
8. Applicant – an academic teacher employed at the Chemistry Faculty in the group of research or research and teaching staff, submitting a project under the maintenance services financing call in accordance with these regulations.
9. Project manager – an applicant whose application was qualified for financing as a result of the competition procedure.

II. General rules

1. Financial resources for the implementation of the maintenance services financing come from the budget of SciMat PRA under the ID.UJ.
2. The financial resources referred to in para. 1, are granted on the basis of submitted applications and may only be used to finance maintenance services or the repair of research equipment.
3. Financing may only apply to equipment that is made available on the terms set out in the Regulations for the use of research infrastructure at the Jagiellonian University (Senate Resolution No. 59 / IV / 2015 of April 29, 2015).
4. Qualification of applications for funding in the equipment funding call and acceptance of information about the realisation of maintenance services financing is carried out by the Committee for the evaluation of applications, called “Committee” thereafter. The Committee consists of three members: two members of the SciMat PRA Executive Team and the Vice-dean for general affairs.
5. The decisions of the Committee may not be appealed against.

III. Conditions for entering the competition

1. Before submitting the application for maintenance services financing, the applicant should provide its own contribution, coming from the funds collected through the commercial provision of equipment. The value of the co-financing of maintenance services may not exceed the amount of the own contribution obtained.
2. The maximum amount awarded for a single application in the competition may not exceed PLN 20,000.

3. Applications are accepted on a continuous basis throughout the 2020/2021 academic year at the Faculty Secretary Office.
4. The application form is attached as Appendix 1 to these regulations.

IV. The method and criteria for the evaluation of applications

1. Only applications that meet the formal criteria described in these regulations can be qualified for evaluation.
2. An application may be eligible for funding that concerns research equipment used in at least one of the following main research domains defined in the SciMat PRA strategy (nanomaterials, materials related to energy generation and storage, materials for biotechnology and medicine, new theoretical models and mathematical tools supported by the advancement of information technology).
3. The application should show the amount of own contribution (point III section 1 of these regulations) obtained thanks to the commercial provision of the equipment to which the application for financing maintenance services relates. The amount of this contribution, as a measure of the use of the equipment by the academic community and the economic environment, determines the position of the application on the ranking list.

V. Outcome of the call

1. Based on the assessment of applications and the availability of funds in the SciMat PRA budget for the Faculty, the Committee evaluates submitted applications at least once a quarter and decides whether to grant or refuse funding (the list of applications that have been granted funding will be published on the SciMat PRA website) .
2. Financing is granted until the amount provided for in the SciMat PRA budget for the Faculty for the given academic year is exhausted.

VI. Expenditure and method of accounting for the allocated funds

1. The funds awarded in the competition are spent in accordance with the rules in force at the Jagiellonian University. In particular, all financial documents must be signed by the SciMat PRA Coordinator or a member of the SciMat PRA Executive Team authorized by him.
2. Financing of the project ends within 9 months from the moment of granting the grant. The awarded funds must be used by this date. After its expiry, the disbursement of unused funds is suspended.

VII. Reporting rules and the method of settling funds

1. In order to settle the financing, the project manager presents in electronic form information on the implementation of the maintenance services financing (Annex 2 to these regulations) within 30 days of its completion.
2. The maintenance services financing implementation shall be assessed by the Commission.
3. The evaluation of the maintenance services financing implementation affects the possibility of the project manager obtaining funding in subsequent competitions under SciMat PRA.

VIII. Information on the processing of personal data

According to Art. 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (general regulation

on data protection, hereinafter: "GRDP") the Jagiellonian University informs that:

- 1) The administrator of the Applicants' personal data is the Jagiellonian University, ul. Gołębia 24, 31-007 Kraków, represented by the Rector of the Jagiellonian University.
- 2) The Jagiellonian University has appointed the Data Protection Officer, ul. Gołębia 24, 30-007 Kraków, room no. 5. Contact with the Inspector is possible by e-mail: iod@uj.edu.pl or by calling 12 663 12 25, from Monday to Friday, from 8:00 am: 00:00 to 15:00.
- 3) Applicants' personal data will be processed:
 - a. in the case of all Applicants - in order to organize, conduct a competition on the basis of these regulations and announce the results of this competition (hereinafter: the "Competition") pursuant to Art. 6 sec. 1 lit. f RODO - i.e. in the performance of the Administrator's legitimate interest in selecting the winner in the competition organized;
 - b. in the case of project managers - in order to fulfill the legal obligations imposed on the Organizer, including in particular tax obligations, i.e. pursuant to art. 6 sec. 1 lit. c GRDP.
- 4) Providing personal data by Applicants is voluntary, but necessary to participate in the Competition. The consequence of not providing personal data will be the inability to participate in the Competition. In the case of project managers referred to in point 3 lit. b above, providing the data is a legal obligation, and failure to do so will make it impossible to reward this person.
- 5) The personal data of the Applicants / project managers will be posted on the University's website and may also be posted on the University's social media. These data may also be made available to authorized state authorities, in particular to the extent to which these authorities are entitled to verify the fulfillment of legal obligations imposed on the Organizer.
- 6) Personal data of Applicants / project managers will not be transferred to third countries (outside the European Economic Area) or to international organizations.
- 7) Personal data of the Applicants referred to in point 3 lit. a above, will be processed until the Competition is resolved and information about its decision is provided, and then until the claims that may arise from the Competition are time-barred. Personal data of the project managers referred to in point 3 lit. b above, will be processed for the period provided for by tax regulations, and then for archival purposes in accordance with the relevant provisions of law.
- 8) The applicant / project manager has the right to: obtain information on the processing of personal data and rights under the GRDP, access and rectify their data, as well as the right to delete personal data from the administrator's files (unless further processing is necessary for performance of a legal obligation or to establish, assert or defend claims), and the right to limit processing, data transfer, object to processing - in the cases and under the conditions specified in the GRDP.
- 9) Personal data of Applicants / project managers will not be subject to automatic decision making or profiling.
- 10) The applicant / project manager has the right to lodge a complaint with the President of the Office for Personal Data Protection if it is found that the processing of his personal data violates the provisions of the GRDP.

IX. Final Provisions

1. The applicant declares that he accepts the content of these regulations and undertakes to comply with the provisions contained therein, under pain of losing the right to apply for funding under the maintenance services financing competition.
2. In matters not regulated in the regulations, the internal regulations in force at the Jagiellonian University, including those within the IDUJ, apply.
3. The Regulations come into force upon signing.