

# Guidelines for applicants in the *Open Access* call within the *SciMat* Priority Research Area in the Strategic Program Excellence Initiative at the Jagiellonian University



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This document contains guidelines aimed at clarifying doubts that may arise when using the ID.UJ system – [strefaid.uj.edu.pl](https://strefaid.uj.edu.pl), as well as reducing the time needed to submit an application and eliminating potential errors in applications.

The [strefaid.uj.edu.pl](https://strefaid.uj.edu.pl) system was conceived as a central system for handling the ID.UJ program and reporting its results, which means that it does not take into account all the specific elements of competitions conducted by individual PRAs. Please fill out the application carefully.

**Step1:** To complete the application in the OA competition, please read the regulations and attachments available on the <https://id.uj.edu.pl/scimat> website in the open calls tab.



submit

**Step2:** Please log in to the system - <https://strefaid.uj.edu.pl/> - using the data used in the Jagiellonian University authentication system (identical to those used to log in to the employee email box and the PEGAZ system, etc.). The logged in person is the person submitting the application. It is not possible to collective applications.



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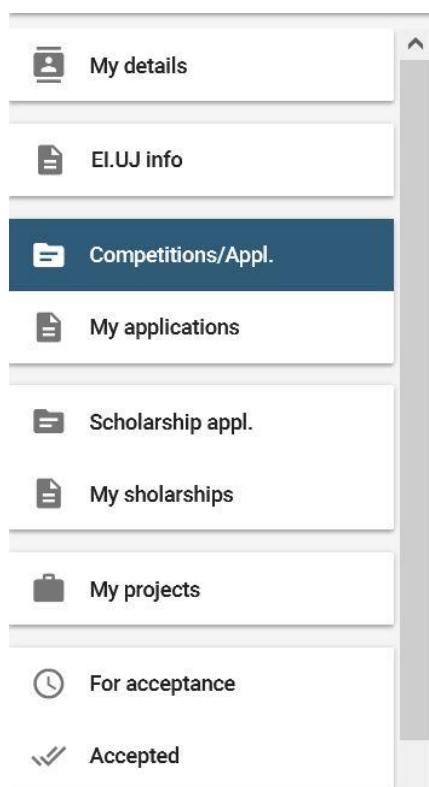
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[www.id.uj.edu.pl](https://www.id.uj.edu.pl)



**Step 3:** Please select Competitions/Applications from the menu on the left side of the screen, and then in the tab select: Open Access within PRA SciMat.

After reading the information about the competition, please click the button:



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Basic information Article title, Article title in English, Abstract article in English	The title and abstract of the article in English must be provided. If the article has been published in another language, the original title must also be provided. <b>This point is required for a positive assessment of the application</b>
Scientific disciplines	After clicking, <a href="#">Add discipline +</a> please select a field and then a discipline. Several fields/disciplines can be selected. The selection concerns the fields/disciplines of the article. <b>This point is required for a positive assessment of the application</b>
Scopus thematic areas	After clicking, <a href="#">Add discipline +</a> please select a subject area that complies with the All Science Journal Classification. The



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	<p>selection concerns the fields/disciplines of the article.</p> <p><b>This point is required for a positive assessment of the application</b></p>
Journal / Peer-reviewed material	<p>After clicking, please select the title of the journal or peer-reviewed materials from the international scientific conference from the list.</p> <p><b>Applications for publication in journals will be accepted, which in the List of scientific journals and peer-reviewed materials from international conferences of the Minister of Education and Science, current as at the date of submitting the application for co-financing of the article, have been assigned at least 140 points. In the case of journals assigned to the disciplines of mathematics or computer science, this threshold is 100 points, provided that the AIS of a given journal has a value above 0.9</b></p>
Total cost cost, currency	<p>Please enter the total cost (<b>gross amount – please remember about VAT</b>) of the fee for publication in the open access model and choose the appropriate currency.</p> <p><b>This point is required for a positive assessment of the application</b></p>
Justification of the proposal:  Relation of the article to the objectives of the Jagiellonian University ID, the "4 I" principle and the programme indicators	<p>Please briefly (a few sentences) justify the <b>relationship of the article with at least one of the 4 goals of ID.UJ: interdisciplinarity, internationalization, innovation, integration.</b></p> <p><b>This point is required for a positive assessment of the application.</b> In its completion, it may be helpful to get acquainted with the ID.UJ - <a href="https://id.uj.edu.pl/en_GB/wniosek">https://id.uj.edu.pl/en_GB/wniosek</a></p>
Justification of the proposal:  Relation of the subject of the article with the research issues of the PRA	<p>Please briefly (a few sentences) justify the relationship of the article with <b>at least one of the research domains of PRA SciMat.</b></p> <p><b>This point is required for a positive</b></p>



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	<p><b>assessment of the application.</b> In completing it, it may be helpful to consult the PRA strategy of SciMat <a href="https://id.uj.edu.pl/en_GB/scimat">https://id.uj.edu.pl/en_GB/scimat</a></p>
Justification of the proposal: Justification of the choice of the journal or peer-reviewed international scientific conference materials	<p>Please briefly (a few sentences) justify the choice of the journal/materials for the planned publication.</p> <p><b>This point is required for a positive assessment of the application; in the case of obtention of funding, the justification for the choice of the journal is a mandatory attachment to the invoice submitted to <i>Kwestura</i>.</b></p>
Justification of the proposal: Justification of the cost of article publication in the Open Access model	<p>Please briefly (a few sentences) justify the reason for publishing the article in the open access model.</p> <p><b>This point is required for a positive assessment of the application.</b></p>
Additional information	<p>Please provide additional information here if:</p> <ul style="list-style-type: none"> <li>- the publication of the article is partly financed from another source – please provide the source (e.g. the name of the grant)</li> <li>- the journal is covered by the open publishing programs of the Virtual Library of Science – please provide a reason for not using this funding path</li> </ul>
Project results	<p>After clicking  please select one of the options related to the publication of the article (100, 140 or 200 points).</p> <p><b>This point is required for a positive assessment of the application.</b></p>
Attachments	<p>Please attach the following files:</p> <ul style="list-style-type: none"> <li>- a copy of the publication in pdf format</li> <li>– the acceptance for publication confirmation from the publishing house, in pdf format</li> <li>- a document certifying the amount of</li> </ul>



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	<p>the publication fee and/or the open access fee</p> <p><b>This point is required for a positive assessment of the application.</b></p>
Additional declarations	<p>Please read the statements and tick the corresponding boxes for acceptance.</p> <p>The statements concern among others giving consent for the publication of the results of the competition on the Jagiellonian University's websites and social media and the acceptance of the financing rules.</p> <p><b>Acceptance of the statements is necessary to submit the application.</b></p>

The application can be saved at any time using the button:



The request is sent after pressing the button:



**Remark! Pressing the Save and Finish button is an irreversible operation, after which you will no longer be able to further edit the application.**



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